✅ Educational Planning Checklist

📌 Make the Most of Your Advising Appointment

Being prepared maximizes your time, reduces stress, and helps you make confident decisions about your academic and career path.

◆ Before Your Appointment

☐ Log into myACCESS and the Student Planning Tool.

☐ Contact the Student Help Desk if you need login help: (630) 942-2999 or studenthelp@dupage.edu.

☐ Write down your goals and questions for the appointment.

◆ If You're Planning Your Next Semester

☐ Log into myACCESS and run your degree audit.

☐ Bring a copy of your degree plan or program of study (from COD or previous institution).

☐ List possible courses you want to take next term in the Student Planning Tool.

☐ Be ready to share why you chose those courses and get feedback.

◆ If You're Planning to Transfer

☐ Be clear on your transfer school(s), major, and long-term academic goals.

☐ Learn about general education and degree requirements at your transfer institution.

☐ Bring your questions about credit transfer, GPA requirements, and deadlines.

☐ Know whether you need to take additional placement tests.

☐ Be aware of application, financial aid, and registration deadlines.

◆ If You're Undecided or Changing Majors

☐ Bring a degree audit or progress report to see how a major change may impact your timeline.

☐ List academic interests and possible majors you're curious about.

☐ Bring results from any career assessments or self-exploration tools you've used.

☐ Write down pros and cons for each major you're considering.

☐ Mention any extracurriculars, jobs, or internships that relate to potential fields.

◆ Final Tips

● Schedule your advising appointment early—don't wait until registration opens!

● Bring a notebook or folder to take notes and stay organized.

● Be open to new ideas—your advisor may suggest options you haven't considered.

● Ask about campus resources: tutoring, wellness, student life, career services, and more.

💡 *Tip: Print this checklist or keep it handy during your appointment to guide the conversation and take notes.*